

## DISCHARGE AUTHORITY

**BMI LOAN ACCOUNT NO.** .....

Request Type

Tick

I / we are selling / have sold my / our property

I am / we are refinancing my / our loan from BMI to another financial institution

I / we have paid off / reduced my loan and would like BMI to release one or more titles

<b>BORROWER CONTACT DETAILS</b>	Name		Name	
	Address		Address	
	Email		Email	
	Telephone		Telephone	
	Company		Company	
	ACN/ABN		ACN/ABN	
	Position		Position	

<b>SECURITY DETAILS</b>	Date of Settlement							
	Security 1 Address							
	Security 2 Address							
	Security 3 Address							
	Security 4 Address							
	Title References (Volume / Folio)	Security 1	/	Security 2	/	Security 3	/	Security 4

<b>BORROWER DETAILS</b>	Entity Type	<input type="checkbox"/> Company <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Bare Trust <input type="checkbox"/> SMSF <input type="checkbox"/> Partnership			
	Full Name of entity				
	Full name of Trust / Partnership / Association				
	ABN / ACN				
	Registered Address				

<b>REPRESENTATIVE DETAILS</b>		<input type="checkbox"/> Solicitor <input type="checkbox"/> Conveyancer <input type="checkbox"/> Other Financial Institution <input type="checkbox"/> Myself/Ourselves <input type="checkbox"/> Other <span style="color: red; font-size: small;">(continue to next part)</span>			
	Name of Organisation				
	Contact Name				
	Contact Number				
	Email Address				
	If refinancing, please complete below:				
	Financial Institution Name				
Contact Details					
Financial Institution Reference Number (If known)					

<b>VERIFICATION OF IDENTITY</b>	Please provide the following:		Tick
	<ul style="list-style-type: none"> <li>at least one of the categories of certified documents from the list below for all individuals, including individual directors, partners and trustees; AND</li> <li>at least one certified document from the list below for the relevant entity type listed above.</li> </ul>		
	<b>Individuals</b> Directors, Partners, Trustees	Australian Passport (or foreign passport or Australian Evidence of Immigration Status ImmiCard or Australian Migration Status ImmiCard) <u>plus</u> Australian drivers licence or Photo Card <u>plus</u> change of name or marriage certificate	<input type="checkbox"/>
		Australian Passport (or foreign passport or Australian Evidence of Immigration Status ImmiCard or Australian Migration Status ImmiCard) <u>plus</u> full birth certificate or citizenship certificate or descent certificate <u>plus</u> Medicare or Centrelink or Department of Veterans' Affairs card <u>plus</u> change of name or marriage certificate if necessary	<input type="checkbox"/>
		Australian drivers licence or Photo Card <u>plus</u> full birth certificate or citizenship certificate or descent certificate <u>plus</u> Medicare or Centrelink or Department of Veterans' Affairs card <u>plus</u> change of name or marriage certificate if necessary	<input type="checkbox"/>
		(a) Australian Passport (or foreign passport or Australian Evidence of Immigration Status ImmiCard or Australian Migration Status ImmiCard) <u>plus</u> another form of government issued photographic identity Document <u>plus</u> change of name or marriage certificate if necessary	<input type="checkbox"/>
		(b) Australian Passport or foreign passport or Australian Evidence of Immigration Status ImmiCard or Australian Migration Status ImmiCard <u>plus</u> full birth certificate <u>plus</u> another form of government issued identity Document plus change of name or marriage certificate if necessary	<input type="checkbox"/>
		(a) Identifier Declaration <u>plus</u> full birth certificate or citizenship certificate or descent certificate <u>plus</u> Medicare or Centrelink or Department of Veterans' Affairs card <u>plus</u> change of name or marriage certificate if necessary.	<input type="checkbox"/>
		(b) Identifier Declaration by a Person specified in Verification of Identity Standard paragraph 4.4(e) <u>plus</u> Medicare or Centrelink or Department of Veterans' Affairs card <u>plus</u> change of name or marriage certificate if necessary.	<input type="checkbox"/>
	<b>Trust / Partnership</b> SMSF, Bare Trust	Certified Trust Deed Extract (cover page, signing page and first two pages)	<input type="checkbox"/>
		Certified Partnership Agreement Extract (cover page, signing page and first two pages)	<input type="checkbox"/>
		Certificate issued by ASIC or other regulator	<input type="checkbox"/>
	<b>Company</b> Domestic or Foreign	Certificate of Registration – ASIC	<input type="checkbox"/>
		Licence or other records from AUST regulator	<input type="checkbox"/>
		ASIC company (or other entity) full company search or most recent annual statement	<input type="checkbox"/>
		Registration or Licence from Foreign regulator	<input type="checkbox"/>
<b>Association / Registered Co – ops</b> Incorporated, Unincorporated	Certified Constitution or Rules	<input type="checkbox"/>	
	A Certificate issued by ASIC or other regulator	<input type="checkbox"/>	
	A certified copy of Minutes of meeting	<input type="checkbox"/>	

<b>AUTHORISATION</b>	I / We	
	<ul style="list-style-type: none"> <li>authorise Butler McIntyre Investments Ltd (ABN 94 091 407 046) (<b>BMI</b>) to release the above detailed security to the representative(s) detailed above in exchange for the settlement amount requested by BMI;</li> <li>authorise BMI to provide the legal representative or financial institution above (or their appointed representative(s), if applicable) with any information or documentation they require regarding my / our account in order to effect settlement.</li> </ul>	
	Borrower 1	Borrower 2
	Date        /        /	Date        /        /
	Signature	Signature
Print Full Name	Print Full Name	